APPENDIX 8-G.

(See Chapter 15-A, Article 259-I.)

Classes of deeds, contracts and other Instruments authorised by the Governor General in Council to be executed by the various authorities of the Civil Department.

(*N.B.*—Extract from Government of India, Home Department, Resolution No. 713—734-Judicial, dated 2nd June 1913, as corrected from time to time.)

In exercise of the powers conferred by section 2 of the East India Contracts Act, 1870 (33 and 34 Vict., Cap. 59), and of all other powers enabling him in this behalf, the Governor General in Council is pleased, in supersession of existing orders, to declare that the undermentioned classes of deeds, contracts, and other instruments referred to in section 2 of the Government of India Act, 1859 (22 and 23 Vict., Cap. 41), may be executed as follows :—

A.—In the case of Governor General in Council—

1. All deeds and instruments relating to any matters other than those hereinafter specified.	By a Secretary to the Government of India.

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D.—In the case of the Public Debt and Currency Departments, Treasuries and Accounts Offices :—

1. Mortgage-deeds given as security in connection with the employment of officers as Treasurers and the like in Currency Offices, and agreements entered into with such officers.	By the Controller or the Deputy Controller of the Currency.
2. Mortgage-deeds given as security in connection with the employment of officers as Treasurers and Shroffs in District or Sub-District Treasuries and agreements entered into with such officers.	By Collectors or Deputy Commissioners of Districts.
3. Mortgage-deeds given as security in connection with the employment of Treasurers, Cashiers or Clerks in Account Offices, charged with the disbursement of money or the custody and handling of securities.	By the Head of the Office.
4. Instruments relating to the re-assignment of insurance policies which are assigned to the Secretary of State for India in accordance with the rules regulating the General Provident Fund.	By the Account Officer of the Fund, as defined in the rules of the fund.
5. Deeds of re-conveyance of security given by Shroffs in District and Sub-District Treasuries.	By Collectors or Deputy Commissioners of Districts.
6. Government securities	The Controller of the Currency and in the case of securities issued from Madras and Bombay, the Deputy Controllers of the Currency, Madras and Bombay, respectively.
7. Deeds of transfers of shares held by the Secretary of State in Council and endorsements of dividend warrants relating to such shares.	By the Controller of the Currency.

8. Contracts for the supply of remittance boxes, the conveyance of note and treasure boxes and the provision of store and labour in connection with the Currency Department.	By Currency Officers and Deputy Controllers of the Currency.

DD.—In the case of the Income-tax Department :—

Contracts and other instruments relating to the Income-tax Department.	By Commissioners of Income-tax.

E.—In the case of the Public Works Department (subject to any limit fixed by Departmental orders) :—

1. All instruments relating to purchase, supply and conveyance or carriage of materials, stores, machinery, etc.	By Secretary to Government, Chief Engineers, Superintending Engineers, Electrical Engineer to the Government of Bombay, Consulting Architect to the Government of Bombay, Superintendents of Works, Divisional Officers, Sub-Divisional Officers, Assistant or Assistant Executive Engineers, the Military Secretary to His Excellency the Viceroy, the Superintendent of the Viceregal Estates, Military Secretary to His Excellency the Governor of Bengal, Superintendent of the Governors' Estates, Bengal, the Chief Engineer, Public Health Department, Bengal, Superintending Engineers and Executive Engineers of the Public Health Department, Uinted Provinces, Chief Engineer, Roads and Buildings, Kashmir, Electric Inspector to Government, United Provinces and the Electric Inspector, Bihar and Orissa.
2. All instruments relating to the execution of works of all kinds, connected with buildings, bridges, roads, canals, tanks, reservoirs, docks and harbours and embankments, and also instruments relating to the construction of water works, sewage works, the erection of machinery, and the working of coal-mines.	
3. Bonds of auctioneers and security bonds for the due performance and completion of works.	
4. Security bonds for the due performance of their duties by Government servants whom the officers specified have power to appoint.	
5. Leases for grazing cattle on canal banks or road sides ; for fishing in canals ; for the cultivation of land under the Irrigation Department ; leases of water for irrigation and other purposes ; and leases of water power ; and instruments relating to the sale of grass, trees or other produce on road sides or in plantations.	By Chief Engineers, Superintending Engineers, Superintendents of Works, and Divisional Officers, and in Bengal and Bihar and Orissa by Sub-Divisional Officers of the Irrigation Branch and in Madras by Sub-Divisional Officers of the Public Works Department.
6. Leases of houses, land or other immoveable property, provided that the rent reserved shall not exceed Rs. 5,000 a month.	By Chief Engineers, Superintending Engineers, Electrical Engineer to the Government of Bombay, Consulting Architect to the Government of Bombay, Superintendents of Works and Divisional Officers.
7. All instruments connected with the reconveyance of property given as security.	
8. Agreements for the recovery of fines on account of drift wood or other timber passing into a canal.	
9. Instruments connected with the collection or framing of tolls at bridges or ferries or other means of communication provided by the local Government.	By Chief Engineers, Superintending Engineers, Electrical Engineer to the Government of Bombay, Consulting Architect to the Government of Bombay, Superintendents of Works, Divisional Officers and the Assistant Commissioner, Coorg.

10. Agreements relating to the loan of tools and plant to contractors and others.	By Executive Engineers.
11. Agreements for catering contracts in hostels and tiffin rooms in public buildings.	By Superintending Engineers.
12. All deeds and instruments relating to any matters other than those specified in heads 1 to 11.	By Secretaries and Joint Secretaries to local Governments.

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FF.—In the case of the Foreign and Political Department :—

1. Agreements with members of the establishment of the British Legation, Kabul.	By His Majesty's Minister at Kabul.
2. Agreements with members of the staff of the Executive Engineer, Kabul Division.	
3. Agreements with members of the establishment of the Indian Vice-Consulate at Jeddah.	By His Majesty's Minister at Jeddah.

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FFF.—In the case of the Commerce Department :—

1. Contracts for the tending of the General Lighthouses and Lightships and for the Supply of Stores, provisions, etc., to the General Lighthouses and Lightships.	The Superintendents of Lighthouses concerned.
2. Contracts relating to the execution of works for the General Lighthouse Department.	The Chief Inspector of Lighthouses in British India and the Superintendents of Lighthouses concerned.

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GG.—In the case of the Indian State Broadcasting Service (subject to the conditions laid down by the Government of India) :—

Contracts and other instruments relating to the Indian State Broadcasting Service.	By the Directors of Stations at Bombay and Calcutta.

H.—In the case of the Indian School of Mines, Dhanbad :—

Bonds indemnifying owners of mines and oil fields against claims by students under the Indian Workmen's Compensation Act, 1923.	By the Principal, Indian School of Mines.

I.—In the case of the Civil Medical Department under the Government of India :—

Contracts or other instruments relating to the Medical Department.	By the Director General of the Indian Medical Service.

II. In the case of the Survey of India :—

1. Contracts and other instruments relating to (*a*) house-building advances and (*b*) advances for the purchase of motor cars.	By Surveyor General.
2. Agreement or leases for hire of buildings required for the Survey of India for periods not exceeding one year.	By Directors.
3. All instruments relating to purchase supply, and conveyance or carriage of materials, stores, machinery, etc., and repairs of same.	By Surveyor General, Directors and Superintendent, Mathematical Instrument Office.
4. All instruments relating to execution of works of all kinds connected with buildings and estates in the charge of the department.	By Surveyor General and Directors.

5. Security bonds for the due performance of their duties by Government servants whom the officers specified have power to appoint.	By Surveyor General and Directors.
J.—In the case of the Forest Department :—	
Contracts and other instruments in matters connected with the administration and working of forests and with the business of the Forest Department generally.	By Chief Conservators, Conservators, Collectors of Districts, Deputy Assistant, Extra Deputy, and Extra Assistant Conservators of Forests to such extent and within such limits as the local Government may prescribe by notification in the Official Gazette.
JJ.—In the case of the Indian Stores Department :—	
1. All contracts and instruments relating to purchase, supply and conveyance, or carriage of materials, stores, machinery, etc.	By the Chief Controller of Stores, the Director of Purchase, Deputy Directors of Purchase, Controllers of Purchase, Assistant Directors of Purchase and Assistant Controllers of Purchase.
2. Security bonds for the due performance and completion of work.	
3. All instruments connected with the reconveyance of property given as security.	
4. Security bonds for the due performance of their duties by Government servants.	By the Chief Controller of Stores.
5. Leases of houses, land, or other immoveable property, provided that the rent reserved shall not exceed Rs. 5,000 a month.	
6. All instruments relating to the execution of works of all kinds connected with the additions and alterations to buildings, and with foundations and housing of machinery and electric and sanitary installations.	
JJJ.—In the case of the Civil Aviation Directorate :—	
1. All contracts and instruments relating to subsidies to flying clubs, loan of aeroplanes, equipment or other Government property to flying clubs and aircraft operators.	By Director of Civil Aviation in India.
2. All instruments relating to purchase, supply and conveyance or carriage of materials, stores, machinery, etc.	By Director and Deputy of Director of Civil Aviation in India, the Officer-in-charge, Karachi Air Port, and aerodrome officers in the Civil Aviation Directorate.
3. All instruments relating to the execution of works of all kinds, connected with aerodromes and air routes including buildings, roads, electric and water installations, fences, earthworks, the erection and maintenance of machinery, lighting apparatus and other requipment.	
4. Security bonds for the due performance and completion of works in respect of civil aviation.	
5. Leases for houses, buildings, rooms and plots of land on civil aerodromes and landing grounds, for grazing cattles on aerodromes, for fishing rights on civil aviation lands, for the cultivation of civil aviation land and instruments relating to the sale of grass, trees or other produce on civil aviation lands.	

K.—In the case of the Printing and Stationery Department :—

1. Contracts for the supply of Stationery (and bonds of employees when it is necessary that they should be executed by the obligee), etc., to the Controller of Printing and Stationery, India.	By the Controller of Printing and Stationery, India.
2. Contracts for printing works.	

KK.—In the case of the Salt Revenue Department :—

Northern India Salt Revenue Department.

1. (*a*) All contracts deeds or other instruments relating to the execution of salt works, the supply of labour, stores, building materials, etc., and any other like engagement relating to the business of the Northern India, Salt Revenue Department.	By the Commissioner, Northern India Salt Revenue, or by a General Manager or an Assistant Commissioner in charge of a division.
(*b*) Contracts for the lease of land in the control of the Northern India Salt Revenue Department where such lease is otherwise permissible.	

Madras Salt Department.

2. (*a*) Leases of whole Excise Salt Factories in the Madras Presidency.	By the Collector of Salt Revenue, Madras.
(*b*) All contracts, deeds or other agreements relating to the execution of salt works or the purchase, sale or transport of salt, the supply of labour, stores, building materials, etc., and any other like engagements relating to the salt revenue or the business of the Madras Salt Department.	
(*c*) All contracts, deeds or other agreements relating to the execution of salt works or the purchase, sale or transport of salt, the supply of labour, stores, building materials, etc., and any other like engagements relating to the salt revenue, or the business of the Salt Department within their respective jurisdictions and within the limit of value of Rs. 5,000.	By Assistant Commissioners of Salt.
(*d*) Leases of land for salt manufacture in Government Salt Factories.	
(*e*) Leases of land for salt manufacture in Excise Salt Factories.	

Bombay Salt Department.

3. (*a*) Deeds, contracts, and instruments relating to salt revenue or to the business of the Bombay Salt Department, or to the land, buildings or other property in the control of the Salt Department.	By the Collector of Salt Revenue, Bombay.
(*b*) Contracts and other instruments for the purchase, supply and conveyance or carriage of building materials, stores, machinery, etc., and contracts for petty construction and repairs and for public works of every description which are executed by the Salt Department.	By Assistant Collectors of Salt Revenue.

Burma Salt Revenue Department.

4. All contracts, deeds or other instruments relating to Salt revenue or to the business of the Burma Salt Revenue Department, or to any land, buildings or other property in the control of the Salt Department.	By the Commissioner of Salt Revenue, Burma.
5. All contracts, deeds or other instruments relating to the execution of salt works, the supply of labour, stores, building materials, etc., and contracts for petty construction and repairs and for public works of every description which are executed by the Salt Department.	By the Collector of Salt Revenue, Burma.

KKK.—In the case of the Customs Department :—

(*a*) Security bonds executed by clerk shroffs at outports in the Madras Presidency.	By Inspectors of the respective Customs Circles.
(*b*) All contracts, deeds and other instruments relating to the business of the Customs Department other than those specified in clause (*a*).	By Collectors of Customs.

KKKK.—In the case of the Opium Department :—

(*a*) Contracts and other instruments for the purchase, supply and conveyance or carriage of building materials and stores, and contracts for petty construction and repairs and for public works of every description which are not executed by the Public Works Department.	By the Factory Superintendent, Opium Factory, Ghazipur, for contracts relating to that Factory and by District Opium Officers for contracts relating to their divisions.
(*b*) Contracts for the supply of weighment articles and leases of agricultural land attached to opium buildings within the jurisdiction of District Opium Officers.	By District Opium Officers.
(*c*) Contracts for (*i*) Miscellaneous stores, (*ii*) mango-wood chests plants and scantlings for the packing of opium, (*iii*) the disposal of unserviceable leaf and trash and accumulations of cinders and ashes and (*iv*) leases of agricultural land attached to the Opium Factory, Ghazipur.	By the Factory Superintendent, Opium Factory, Ghazipur.
(*d*) Contracts and other instruments relating to the business of the Opium Department other than those specified in clauses (*a*), (*b*) and (*c*).	By the Opium Agent.

KKKKK.—In the case of the Accounts Department :—

Contracts relating to the execution of works connected with the maintenance of buildings in charge of the Accountant General, Punjab.	By the Accountant General, Punjab.

L.—In the case of all Imperial Departments :—

1. Contracts and other instruments relating to house-building advances, and advances for the purchase of motor cars.	By heads of Imperial Departments, other than the Army Department, in respect of which the procedure prescribed in Pay and Allowance Regulations for the Army in India, Part II, shall be observed.

2. Contracts and other instruments, relating to the Scheme for the development of Vizagapatam Harbour—	
(*a*) All contracts, deeds and instruments not exceeding Rs. 10 lakhs in value for the execution of works.	By the Administrative Officer of the Vizagapatam Harbour.
(*b*) All contracts, deeds and instruments not exceeding Rs. 1 lakh in value for the execution of works.	By the Engineer-in-Chief of the Harbour Construction.
(*c*) Leases of land acquired for the harbour construction and renewal of such leases provided that the period of each lease or each separate renewal does not exceed three years and that the rent reserved shall not exceed Rs. 5,000 a month.	By the Administrative Officer, the Engineer-in-Chief or the Traffic Manager of the Harbour Construction.
(*d*) All contracts, deeds and instruments not hereinbefore specified.	By the Secretary to the Railway Board.
3. Contracts and other instruments relating to the Imperial Institute of Agricultural Research, Pusa, including its sub-stations.	By the Director, Imperial Institute of Agricultural Research, Pusa.
4. Leases of land, purchases or leases of harvesting, cutting or usufructuary rights and renewals of such leases, provided the period of each lease or separate renewal does not exceed two years agreements for sale of Government property on commission basis or for sale of farm and dairy produce and contracts for the supply of cream, grain, fodder and stores used in the manufacture and issue of dairy products at the sub-stations of the Imperial Institute of Agricultural Research, Pusa, in charge of the Imperial Dairy Expert.	By the Imperial Dairy Expert.
5. Contracts and other instruments relating to the Imperial Institute of Veterinary Research, Muktesar, including its sub-stations.	By the Director, Imperial Institute of Veterinary Research, Muktesar.

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V.—In the case of the Chief Commissioner of Coorg :—

As regards contracts, etc., not hereinbefore specified.	By his Secretary.

W.—(*i*) In the territories under the administration of the Government of the North West Frontier Province, as regards contracts, etc., not hereinbefore specified :—

1. All deeds and instruments relating to matters other than those specified in heads 2 to 7.	By a Secretary to Government.
2. Contracts and other instruments for the supply of stores, clothing, etc.	By Heads of Departments concerned.
3. Contracts and other instruments relating to matters connected with their respective Departments.	By all Heads of Departments.

4. Contracts and other instruments connected with the lease or sale of land, or whereby land is mortgaged to Government in security for a loan; and contracts and instruments relating to any matter falling within their ordinary jurisdiction including the execution of civil works not under the Public Works Department.	By Deputy Commissioners.
5. Sanads—	
(*a*) containing or conferring exemption from payment of land revenue;	By the Revenue and Divisional Commissioner.
(*b*) containing or confirming any pension or grant of money connected with the land revenue;	
(*c*) contracts and instruments relating to any matter falling within the jurisdiction of the Settlement Department.	
6. Agreements for the recovery of advances under the Land Improvement Loans Act, XIX of 1883, and the Agriculturists' Loans Act, XII of 1884.	By Deputy Commissioners.
7. Contracts and other instruments relating to house building advances.	By the authorities granting the advances.

W.—(*ii*) In the territories under the political control of the Agent to the Governor General in the North-West Frontier as regards contracts, etc., not hereinbefore specified:—

1. All deeds and instruments relating to matters other than those specified in heads 2 and 7.	By a Secretary to the Agent to the Governor General.
2. Contracts and other instruments for the supply of stores, clothing, etc.	By Heads of Departments concerned.
3. Contracts and other instruments relating to matters connected with their respective Departments.	By all Heads of Departments.
4. Contracts and other instruments connected with the lease or sale of land, or whereby land is mortgaged to Government in security for a loan; and contracts and instruments relating to any matter falling within their ordinary jurisdiction including the execution of civil works not under the Public Works Department.	By Political Agents or Deputy Commissioners.
5. Sanads—	
(*a*) containing or conferring exemption from payment of land revenue,	By the Revenue and Divisional Commissioner.
(*b*) containing or confirming any pension or grant of money connected with the land revenue,	
(*c*) contracts and instruments relating to any matter falling within the jurisdiction of the Settlement Department.	

6. Agreements for the recovery of advances under the Land Improvement Loans Act, XIX of 1883, and the Agriculturists' Loans Act, XII of 1884.	By Political Agents or Deputy Commissioners.
7. Contracts and other instruments relating to house-building advances.	By the authorities granting the advances.

X.—In the territories under the administration of the Chief Commissioner of Delhi, as regards contracts, etc., not hereinbefore specified :—

1. In the case of the Chief Commissioner.	
All deeds and instruments relating to matters other than those specified in heads 2 to 5 and 7 and 8.	By the Chief Commissioner.
2. Contracts and other instruments connected with ferries, dues for grazing cattle on places other than canal banks, fisheries, *nazul* buildings, spontaneous products and minerals, execution of minor works not under the Public Works Department, and the supply of necessaries for depots.	By the Deputy Commissioner.
3. Contracts and other instruments in matters connected with the lease or sale of land.	
4. Contracts relating to any matter falling within his ordinary jurisdiction.	
5. (*a*) Instruments of free grant of proprietary right in land.	
(*b*) Instruments whereby property is mortgaged to the Government as security for a loan.	
(*c*) Instruments of exchange of land.	
6. Contracts for the supply of clothing, etc., for the police.	By the Chief Commissioner.
7. Contracts for the supply of articles for use in jails, or regarding the sale of articles manufactured in jails.	By the Inspector General of Prisons, Punjab.
8. Contracts and other instruments relating to house-building advances.	By the authorities granting the advances.

Y.—In British Baluchistan and the territories administered by the Agent to the Governor General in Baluchistan as such Agent as regards contracts, etc., not hereinbefore specified :—

1. All deeds and instruments relating to matters other than those specified in heads 2 to 6.	By the First Assistant to the Agent to the Governor General and Chief Commissioner.
2. Contracts and other instruments for the supply of stores, clothing, etc.	By Heads of Departments concerned.

3. Contracts and other instruments relating to matters connected with their respective Departments (including mining leases).	By all Heads of Departments.
4. Contracts and other instruments connected with the lease or sale of land, other than mining leases, or whereby land is mortgaged to Government in security for a loan and contracts and instruments relating to any matter falling within their ordinary jurisdiction, including the execution of civil works not under the Public Works Department.	By Political Agents and Deputy Commissioners.
5. Sanads—	
(*a*) containing or conferring exemption from payment of land revenue;	By the Revenue Commissioner.
(*b*) containing or confirming any pension or grant of money connected with the land revenue;	
(*c*) contracts and instruments relating to any matter falling within the jurisdiction of the Settlement Department.	
6. Contracts and other instruments relating to house-building advances.	By the authorities granting the advances.

Z.—In the territories under the administration of the Chief Commissioner, Andaman and Nicobar Islands, as regards contracts, etc., not hereinbefore specified:—

All deeds, contracts and other instruments in matters connected with the grant of lands, the working and business of the Forest and Public Works Departments or the General administration of the Islands.	By the Chief Commissioner.